



# Soaring Association of Canada

## Minutes for SAC BOD Meeting

Nov 20th 1515-1845 & Nov 21st 0905-1133 EDT

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Quality Inn Toronto Airport  
6355 Airport Road, Mississauga, ON L4V 1E4  
800-387-6955

Attendance: TC, SB, PP, GD, BF, JA, PK. JS for Sporting Committee report 1745 Nov 20<sup>th</sup>.

### **Agenda items:** (order may change; items may be added if required)

1. SB/PK – Determination of the recording Secretary and President of the BOD meeting - PK and SB respectively, all agreed.
2. SB/PK – Adoption of Proposed Agenda – BF motioned, all agreed.
3. SB/PK – Adoption of October 5<sup>th</sup>, 2021 meeting minutes – Publication on sac.ca – all agreed.

### **Follow up items:**

4. SB – 2021 Membership preliminary report from SAC office. TC updated BOD. Total membership down 5% despite slight increase in the West. Noticed near 20% of the database is new members and this is possibly annual turnover.
5. JA – Treasurer/Finances information – Investments as of Sept 30<sup>th</sup> 2021, 1.5m across the investment accounts, up from 1.45m Dec 2020. Was 1.61m in Dec 2019. Investments are actively managed. Subcommittee on investments now includes JA, GD, PK. JA will set up a SAC Credit Card. Current \$55,721 in account.
6. TC – SAC Office Management – Bookkeeping takeover from COPA records is progressing. Communications received by the SAC office discussed.

### **New items:**

7. 1745 JA – Sporting Committee report meeting with Joerg Stieber. Reviewed decisions made this year including a question on record claims, Non-certified LXNAV FLARM mouse may be used up to Gold Badge Claims. OLC vs WeGlide. SAC and its Sporting Committee support OLC and OLC is the data used for determination of awards. 2022 Canadian Nationals will be hosted by Edmonton Soaring Club in Chipman AB. – date to be set. Requirement to enter is a 300km or 3x 100km flights.

8. SB – 2021 SAC Director Elections for Alberta + Prairies + Eastern Ontario. All current BOD willing to stand for re-election. BF will serve as elections officer to request nominations from those zones with nominations closing 6 weeks prior to the 2022 AGM.
9. SB - Next SAC AGM – Financial books will be complete by mid-January for auditing. Plan for a virtual AGM and BOD meeting March 19<sup>th</sup> 2022. 1-4pm EST. PP to contact potential presenters (Instructing, Best flights, Objective Oriented Training, Howspace training, Annual safety incident review) for light 30 min talks. May coordinate with SOSA's Hangar Talks and a separate Safety Meeting.
10. SB – Youth Bursary 2021 report via email. \$10,225 Paid, \$998 unpaid of Youth Bursary. Granted to 29 Different individuals in the 2021 season.
11. Free Flight – BF to follow up with the editor for feedback on the role and thoughts on quality v quantity of issues.
12. GD – FTSC report.
  - a. FTSC has been continually improving the online material using Howspace. Beside the instructor course and the instructor refresher course, Howspace will also be used as a reference for instructors, as a repository for FTSC and NSO discussion and for the Flytop accident prevention program.
  - b. The plan is to have an online instructor course starting in January. An instructor refresher course will also be given concurrently. Course conductor will be going to a few places across Canada for final instructor course evaluations.
  - c. FTSC is asking for more precise criteria for determining qualifying criteria for the SAC Safety Instructor and Safety Grant Program. (SAC BOD: A procedure will be drawn up. The intention will be for Zone Directors to determine whether clubs meet the criteria.)
  - d. Dave Donaldson informed the committee that has been receiving Club Safety Audits but he has not been reading them at this point in time. (SAC BOD agrees that this is not necessary in that the main purpose of the audits is for the Clubs to identify their deficiencies and act on them.)
  - e. FTSC is asking for a more up-to-date Instructor Database. (SAC BOD Zone directors will be communicating with their clubs and updating the database.) An Instructor list will be added to the SAC Club info spreadsheet. Zone directors can then contact club CFI to obtain data on active instructors and fill in the information on the instructor list.
  - f. FTSC continues to improve the Howspace online instructor material and will be used as an online reference for instructors in addition to initial and refresher courses. It will serve as repository for FTSC and NSO discussions and Flytop accident prevention program.

- g. An instructor course will start January 2022 with a concurrent refresher course. The final course evaluations will be done on site by the course conductor who will travel to various sites.
  - h. GD will look into including Sim teaching hours for SAC Class upgrades and into bringing clubs online to using the SAC classes if using their own system.
13. TC – Instructor database to be updated. See previous item (12.e) SB - for FTSC contents may include: Instructor name, email, active at club since, current active/inactive, took instructor course (Y/N) & date, initial/upgrade/refresher, total P1 time, Instructing hours, Badge requirements completed (Silver/Bronze), SAC instructor class, remarks?, license number, FI rating valid to date.
14. GD – Zone directors will determine whether clubs meet the criteria listed in the SAC Safety and Instructor Development Grant document. Zone directors will pass the information onto SAC. This will allow SAC treasurer to determine and approve funding of club expenditures for this grant.
15. TC – Official membership date and process - SAC membership starts when an individual joins their club and pays both club membership and the SAC fee. General memberships should be submitted to the SAC office before the start of the regular flying season. Clubs should notify SAC by email the membership data and send fee (prefer e-transfer) monthly. Note that SAC grants are calculated based on the current membership list in SAC's database.
16. Next meeting – Jan 12<sup>th</sup> 2000 EST
17. SB – Adjournment of the BOD meeting (Sunday 1133 EST).