



**Schedule and proposed agenda for B of D meetings,
Ottawa,
Soaring Association of Canada
November 18 to 20, 2011**

ARC THE HOTEL

140, Slater Street, Ottawa, K1P 5H6, 613 238-2888

Fri. Nov.18 - PM - Meeting with Kevin COPA president, SAC office management
20:00 – BOD Dinner

Sat. Nov. 19 - 09:00 – Board of Directors meeting, hotel room
- 17:00 – adjournment
- 19:00 - Dinner reservation T.B.D.

Sun. Nov. 20 - 09:00 – B of D meeting
- 12:00 – adjournment and lunch

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Agenda items: (order to be determined, subjects to be added if required)

1. Review of Minutes of BOD – Fall 2010 and 2011 AGM meetings. Follow up.
2. Review of agreement with Jim M.
3. Review - Regular SAC ad in COPA Flight.
4. Review - Collection of SAC fees from clubs, SAC website.
5. Review - John T. - Regular spot in FreeFlight with the form for making donations to SAC funds
6. Review - John T - Annual FreeFlight Fall article, review of SAC funds (history, terms, conditions)
7. Review - COPA management, adjustments required? - SAC Office supplies sales?
8. Review - SAC website – currency, use by members, discussion and recommendations. (Nov 2009 item)
9. Review - Eric – Reimburse clubs a portion of the SAC fee for bringing back former members.
10. Review of director's responsibilities ref. SAC comities – BOD Liaison.
11. Copa's suggestion - Privacy policy
12. Treasurer - Financial report and review of both the general and trust fund accounts.
13. Proposal for Frouin group as SAC auditors.
14. SAC condo – status?
15. Sending in SAC membership fees late.
16. FTSC Committee S.O. report – (preliminary accident and incident report)
17. SAC insurance report.
18. Sporting Committee report – (Junior Worlds)
19. Seeding list and 2011 nats protest
20. SAC National Competitions – 2012 update and planning for future nationals 2013 and 2014.
21. Airspace committee report – (Toronto airspace, Transponder, Power Flarm)

22. Technical committee report – (L-13 AD) Help for clubs to replace Blaniks
23. Other committee reports if required
24. 2012 Southern Ontario SAC AGM update and planning.
25. SAC Directors renewal in 2012, Prairie zone Director?
26. Proofreading of French documents sent by committees and SAC Office.
27. Proposal of half year membership fees for previous year members after Sept 15.
28. Others.

Minutes from the Board Meeting November 19 and 20, 2011 Ottawa

Sylvain Bourque SB
 John Mulder JM
 John Toles JT
 David Collard DC
 Dan Daly DD

Item	Discussion	Action
	Brought to order by President Sylvain Bourque at 9:30	
1	Review previous minutes.	
2	Nothing to discuss.	
3	Find an individual to create ad and update the "On The Horizon" section of COPA	EG
4	Nothing to discuss.	
5	Decided to create a loose card to allow insertion in free flight and distribution at trade shows etc.	EG
6	Place one page in Free Flight every issue dedicated to the trust funds and donations. Also create donations webpage.	JM
7	Meeting held with Kevin Psutka on Friday. Continued monitoring of performance going forward. DC will be the contact for performance issues.	DC
8	SAC website-we received a suggestion to transition to the new JOOMLA. Software may cost \$100. SB coordinating. JM to get agreement from Susan and Luke	SB JM
9	Review of the rebate program. Needs to be advertised to clubs again.	EG
10	Board committee liaison completed. See info below.	
11	JT will forward document for Eric to have reviewed.	JT EG
12	Treasurers report will be filed with committee reports and attached when available.	DC
13	Motion via email and copied here: John Mulder "That Frouin Group be appointed as auditors for SAC" seconded Eric Gillespie. All in favour.	
14	Need to verify status of contract with current realtor. EG has a contact in commercial real estate and will obtain advice on how best to proceed and accomplish the sale. There is \$1000 remaining from the deposit on the cancelled sale	EG
15	Nothing to discuss.	
16	Presented by Dan Daly	
17	Insurance – Report will be filed with committee reports.	
18	Budget – as part of the treasurers' report.	DC
19	EG will draft one response for both Free Flight and Kerry which will include recommendations to the sporting committee concerning number of spots available for	EG

	seeding in each class so first registered are ensured their position in seeding. Late entries may or may not get a seeding position in the competition.	
20	Need to determine where and dates. York Soaring has volunteered to host the 2012 Nationals from 20 -29 June. As the five-year plan has broken down, we are back to planning Nationals on a yearly basis.	
21	Airspace. There was some discussion about future redesign. DD will cc JM with any information forthcoming to coordinate.	
22	L-13 no new solutions. Current solution is cost prohibitive. DD will provide link to L-13 rec soaring info. Decision not to fund clubs repair or replacement of L-13's remains the same, clubs must stand on their own to be successful.	
23	Peter Corley scholarship only had one application. Discussion concerning how to make youth aware of the opportunities available. New membership database may help with emails directed to eligible recipients prior to the application deadline.	
	9:30 am Sunday	
24	EG will investigate GTAA airport hotels or Hamilton again now that the museum at Downsview has been closed. Date: Saturday, March 17, 2011 Location: Warplane Heritage Museum – John C. Munroe Airport – Hamilton, Ontario Additional details in FreeFlight and the SAC webpage.	EG
25	Which directors are up for renewal: John Mulder and Sylvain Bourque? Notice part of AGM notification.	
26	Proof reading Documents. Documents need to be proof read prior to distribution. A letter from the board via the board liaison to each committee will reestablish communication and ensure understanding concerning the importance of French content.	All
27	Membership ideas. Password expires with membership. Treasurer grants access. Need to maintain bulk membership capability. Allow for notifications to treasurer/sac/insurance/member. Start August 1. Rotating expiry (every two months on a given day or first day of 13 th month?)	
28	Motion: "That SAC budget up to \$5000 to create the web based membership database based on the COPA system" John Mulder, seconded Eric Gillespie, all in favour.	JM
29	Concern regarding student pilots not being SAC members. Could the insurer deny coverage? This concerns students driving golf carts, running wings, etc. if the student is not a SAC member they could be personally liable if an instructor (or estate) elected to sue. Encourage clubs to sign up all students.	
30	Junior Funding. The motion concerning competition funding needs to be made at the AGM. EG to coordinate with Joerg Stieber and suggest the extra \$5000 go to the sporting committee for junior training. Tie the matching fund raising.	
31	Thank you letter to WestJet for support of our teams.	DC
32	Powerflarm. Suggestion to use SAC funding to subsidize Powerflarm purchases. This would amount to \$50/aircraft which is not a significant incentive.	
33	Zone realignment. EG and SB will continue to evaluate. Has an implication to the bylaws and committees.	

DIRECTORS AND OFFICERS



President (2005-2011)
& Eastern Zone
- *Medical*

Sylvain Bourque
Montreal, QC

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Vice President, (2007-2011) Secretary
& Alberta Zone
- *Airspace*

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- *FreeFlight*
- *FAI Award*
- *CDN Records*
- *Technical*
- *Trophees*
- *Website*

Prairie Zone (2011- 2013)

Vacant

Contact *John Mulder*

Ontario Zone (2008-2012)

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- *FTSC*
- *Sporting*
- *Historical*
- *IGC Repr.*
- *CDN OSTIV delegate*
- *Aeroclub CA Repr.*

Pacific Zone (2008-2012)
& Treasurer

David Collard

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- *Air Cadets*
- *Insurance*
- *Bursaries*

Insurance Committee
Chair

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Air Cadets contact

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Airspace

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Flight Training & Safety Chairman	Dan Cook 7112 Lakeridge Drive Vernon, BC V1H 1Y2	Home: (250) 938-1300 cookdaniel@shaw.ca
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Historical	This position is vacant. The SAC Office would welcome contact from anyone interested in continuing this work.	
Insurance Chairman	Keith Hay Box 978, Bragg Creek, Alberta T0L 0K0	Home: (403) 620-5483 insurance@sac.ca
Medical Chairman	Dr. Guy Theriault	theriaultguy@hotmail.com
Safety Review & Appeal Board	Paul Nelson 183 Norfolk Street, Guelph, Ontario N1H 4K1	Home: (519) 821-0153 Work: (519) 821-9610 Fax: (519) 821-8550 pnelson@nelwat.com
	Christine Timm	Home: (604) 894-1524

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	Wolfgang Weichert 147 Abbeyhill Drive Kanata, ON K2L 1H6	Home: (613) 836-1318 wolfgang.weichert@magma.ca
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Alternate Representative		

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