

BOD meeting minutes  
November 8-9, 2008  
Ottawa

Saturday at the SAC office.

Called to order at 10:20 am

In attendance:

Eric Gillespie	EG
John Toles	JT
John Mulder	JM
Sylvain Bourque	SB
David Collard	DC
Jim McCollum	JIM
Dan Cook	DAN

Review Minutes from March BOD meeting.

Financial review to bring up to date.

Membership report attached.

Appendix A

Summary: Approximately 20 fewer paying members for 2008.

Condo has incurred a special assessment of \$8200 for balcony repairs to all balconies on the building. 24 post dated cheques have been issued by Jim.

It was noted the investments have decreased in value by approximately 30% due to market turmoil over past months. Total book value as of Friday November 7, \$654,170 (for comparison value end of 2007 \$943,000)

The Pioneer Fund Deed

Appendix B

Review of current SAC office.

Appendix D

Ian Grant arrived at 11:15 am to present the report on the FAI CANS meeting.

Appendix C

Ian felt Canada may be able to contribute as the FAI CANS representative to ICAO in Montreal. Jim will contact J Humphreys (current SAC FAI rep for the contact info at ICAO)

**Action Jim**

The SAC board agreed these meetings are important and plan to continue to fund representation of one member to the meetings once per year. It was noted that if two meetings are held annually, we may have another person representing SAC at meetings of the FAI, to which the CANS meeting will most likely be attached. This would leave our representative available for the November meetings if the committee continues with meetings in both March and November.

Lunch 1215-1315

Eric presented the option to have the clerical and administrative duties contracted to a third party supplier using their facilities, office equipment and staff. He also suggested his legal firm may be capable of taking on SAC as a client for this purpose.

Motion: "That SAC solicit a bid from Cunningham Gillespie LLP for administrative and clerical duties of SAC. This bid to be presented ASAP and the decision completed in 2008 with the office move to be completed by March 31, 2009." By DC seconded SB. 4 FOR, 1 Abstention

Motion: "SAC retains the condo ownership with a review of the ownership no later than March 31, 2010." By DC seconded SB. 4 For, 1 Abstention.

The purpose of the above motion was to ensure several opportunities. It was felt that the sale of the condo in the current real estate market would be unwise, particularly since the construction being completed makes the property less attractive in the immediate time. Once the office move is complete, the board will evaluate the opportunity to lease the property to another not for profit organization to reduce the expense while allowing SAC the option of moving back to the condo if the out sourcing of the administration of the association is not effective.

#### BYLAWS

The board was supplied with revised Bylaws. Each board member will review the changes and forward comments to EG. Once all the comments have been revived, a conference call will discuss the final changes and ratify the amended bylaws at the board level which will be submitted to the membership 30 days prior to the AGM for acceptance at the March 2009 AGM.

**ACTION: ALL BOD BY November 22<sup>nd</sup>.**

FTSC

Appendix E

Each director is responsible to get their clubs SMS on track by the March 2009 AGM. The focus can then shift to the clubs in each region.

**Action: ALL BOD**

Simulators: \$6000.00 has been spent to date. It is anticipated the simulators will be over the original budget of \$10,000. There will be one simulator on site for the March 2009 AGM in Hamilton. If possible, there may be a second available also.

JT's title in Free Flight needs to change from ... to National Safety Program Director.

**Action: DAN**

Dates:

2009	March 7	CAS Hamilton Canadian Warplane Heritage Museum
	March 7	SAC Awards presentation during Lunch
	March 8	SAC AGM 10:00-11:30am
		11:30-13:00 BOD Luncheon Meeting
		FTSC simulator demo 13:00-14:00
		FTSC Q & A and simulator hands on until 16:00
2010		SAC AGM Silverstar, Vernon BC
2011		Quebec City? Sylvain will ask.

**Action: SB**

SAC Instructor Courses

Western will be held in July at Vernon BC if required.  
Quebec ground school during the winter 2008/2009 and flying in the spring.  
Eastern July

Recess...17:30

Reconvene Sunday 9:50 am at the Marriot

Website Maintenance: SB read an email from Gabriel sent to him by Bob Lepp requesting he be removed from Free Flight as the website maintenance? Sylvain will (already done) send a message to Tony Burton with the request cc BOD. **Action: SB**

John will remove him from the SAC website. **Action: JM**

Eric will get quotes from some website maintenance providers. Content will continue to be managed by John Mulder, Tony Burton, etc... Clubs will be reminded this website is theirs to add content and keep interesting. **Action: JM**

Motions from the AGM.

Youth support. A proposal was presented by Dave Collard concerning a youth program that would compliment what Youth Flight Canada is currently doing. Appendix F

Motion: "To approve the SAC Youth Program as presented to a maximum of \$10,000 and to approach YFC to ensure the programs can be blended to allow cooperation on marketing/advertising and making funds available to Youth simultaneously from both programs." By DC seconded SB, All in favour.

It was reminded that the Air Cadet Scholarship is also available to the top cadets from summer camp... This program will remain as previously but will be reviewed next year.

Would money be available from SAC to clubs as a low or no interest loan to assist clubs in making capital acquisitions? This opportunity was discussed and the following points were made:

1. SAC is not in the lending business;
2. SAC's cash position is currently weak for a large financial program such as this could become with the current market status(30% reduction in asset base); and
3. Significant administrative burden.

Motion: "That Sac fund the World Team to a level the equivalent of \$10/paid member of SAC to a maximum of \$10,000 on years that a World Contest is held, and fund a Junior Team to the same level on years that a Junior World Contest is held to a maximum of \$10,000. The amount will be an amount matching the monies raised by the participant to be funded. Further, this motion will be provided to the membership and will be presented for vote at the SAC AGM 2009." By EG seconded DC.

It was decided during the discussion of this motion that it should be tabled until the AGM to be voted by the membership as it had been voted down at a previous AGM.

The board wanted it noted in these minutes and to the membership that the Board of Directors of SAC unanimously support this motion.

Sylvain has forwarded the latest version of the National Safety Program to the directors. EG will complete a final review of the document before acceptance and distribution of the document. Once the document is accepted, the French translation can occur.

ELT's: a note will be placed in Free Flight and on the website reminding clubs of the new ELT requirements. Did everyone read the latest ASL?

(Eric and Jim had to depart at 12:00 pm.)

Language Proficiency Test

We need to remind the membership of this new licensing requirement. Sylvain will provide text to Dan in English and French for inclusion in Free Flight/FTSC blog and the website. **Action: SB**

This is a license requirement and not required for ratings and permits.

TC has indicated they do not have funds available to translate our current training documents.

AGM planning

Up for election:

John Toles

Dave Collard

Eric Gillespie

John Mulder and Sylvain Bourque have one more year in their term.

Adjourned 14:00