

SAC Board of Directors Meeting, 4-5 Nov 2006 — Summary of Minutes

In attendance:

John Toles
Doug Scott
Sylvain Bourque
Ernst Schneider
John Mulder
Jim McCollum
Ian Oldaker (after 11:00 am)

Meeting convened at 9:45 am by President John Toles. JT distributed a document concerning goal setting, and meeting management

Administration

Meeting minutes from March 2006 board meeting reviewed. JT moved, SB seconded the minutes adopted as presented. Carried. Reviewed which zones are due for election. Prairie, Ontario, Quebec-Eastern are available for change. Doug Scott said he would be stepping down as the Ontario Zone Director prior to the next BOD meeting.

Current Chairpersons and Members of the committees are listed on the SAC website.

Committees	Board Liaison
a) Insurance	DS
b) Medical	JT
c) Safety Review and Appeal Board	JM
d) Technical	EWS
e) Trophies	DS
f) Website	EWS
g) Historian	JM
h) FT&SC 2 vacancies	JT
i) Airspace	JM
j) Contest Letters now falls under the sporting committee	EWS
k) Sporting Committee	EWS
l) FAI	JM
m) Canadian Records	JM
n) Rep to IGC	DS
o) Rep to OSTIV	JT
p) Peter Corley Scholarship	SB
q) Air Cadet Liaison	SB/JM
r) Membership	DS
s) DVD and Video	Need
t) Free Flight	JT
u) Aero Club Representative	Jim

Business Concerning the Committees.

Action

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| a) Insurance. Jim will talk to Richard about a third member on this committee. | Jim |
| d) Technical. | Jim |
| f) Website. Look into redesign of the website. EWS will meet with John Gruber. Keep Tony Burton, Marty and Susan Snell involved. Translation of the website will be coordinated with SB | EWS |
| p) SAC should have a representative at all Air Cadet Wings parades. Also start having interaction at the local squadron level and local flying zones. Involve all interested SAC members in this project. Jim will talk to DND/ACLC to obtain the contact information for this initiative. | Jim |
| u) Aero Club Representative. Need to have a representative at these meetings. | Jim |

Aero Club of Canada

It is difficult to get minutes from the meetings. Our annual subscription amount is OK but the way it is determined has not been detailed. The annual fees of member organizations in the Aero Club should be determined with the manner by which country fees are set by the FAI. We need to find a representative to attend the meetings and also determine how we can have a motion on the floor.

Action: Jim

Three-Year Agenda

National Contest	2006	SOSA (For rotational information)
	2007	MSC
	2008	Gatineau
	2009	CVVQ
	2010	West
AGM	2007	To be determined? 3 rd weekend in March
	2008	London
	2009	AB/BC

BOD Meetings @ AGM and 3rd Weekend in November in Ottawa.

Sporting committee needs to confirm contest sites with the clubs. JT will talk to Winnipeg about hosting the AGM in March 2007.

Action: Sporting Committee and JT

Break for Lunch

Membership

The membership is down 30-35 for the year. Air Cadet membership is up slightly. The Bluenose Club did not operate in 2006 and its future is uncertain, while the Alberni Valley Club expects to restart operations in 2007. Jim mentioned clubs are slow to get membership information to him. It was decided the Regional SAC director would be contacted when a club is slow to report so they can investigate and assist to get the reports in. It was also suggested that whenever documentation is sent or required to be returned by the club that this information could be posted on the round table to get the info to more people. The Regional Director could also pass this information directly to the club message boards in their region.

Financial Report

Discussed the cost of life memberships. Jim said the recent tax changes affecting income trusts and the resultant drop in their value has had minimal effect on our accounts. DS mentioned that Kevin Bennett would contact individuals for Pioneer Fund donations. DS will contact Kevin Bennett and see where this idea is at.

Action: DS

Competition Issues and Sporting Committee

DS summarized the event on that day. Joerg Stieber and Dave Springford are satisfied with the current arrangement for competitions. JT presented the e-mail from Joerg concerning rule changes for future contests. After discussion it was decided that all rules should be inline with International rules and only local requirements that do not counter International rules should be modified. All competitions and sporting activities should fall under the mandate of the Sporting Committee. Money should be budgeted to allow the Sporting Committee to hold cross country and post licence training activities to the SAC membership.

Action: EWS

Insurance

The document detailing the Accident and Incident insurance claims was circulated. Of note was the lack of towplane claims this year. Discussion concerning how the organization should benefit from the reduced claim record. There was a request to ask the insurance committee to attempt to reduce our rates by higher deductible. Due to the higher premiums paid by private owners if they only purchase liability insurance, it was felt we are turning away private owners.

Dinner Break...

Reconvene at 9:52 am Sunday Morning.

More discussion on Insurance: It was determined that we pay our insurer as a group and the insurance committee determines the rates for each aircraft. DS will talk to Keith about changing the structure of how individuals are charged. Look for a third person on the committee. Also check on any advantages to increase the deductible.

Action: DS

Air Cadets

We have reduced the number of Air Cadet Scholarships available but have increased the value from \$300 to \$500 each; this was to make the scholarships more economically meaningful. In recent years the Gatineau Gliding Club has had a program whereby Air Cadets can fly the club's 1-26 and there is no rental fee. It was suggested that a *free flight* article should be written describing the various scholarships available nationwide by each club. Jim will send a letter to club presidents requesting a description of any scholarships or benefits they are offering. It was again suggested that when a communication is sent to the clubs by SAC that this should be posted on the roundtable. Also the regional directors could contact the clubs directly through each club's e-mail group or system.

Action: Jim

Airspace Issues

The airspace situation around Toronto was presented. A big concern is the lack of consultation with the users and the precedent that could be set. The safety issue of compressing all the VFR traffic below the lowered floor of the airspace was discussed. Transport Canada (TC) is reportedly sending a letter to NavCanada regarding this safety concern. Maintaining the reclassified airspace at E, but transponder required, would be less disruptive and have fewer long-term negative effects than a C classification. A 'C' classification would mean that VFR traffic, transponder equipped or not, would be denied access. It was suggested the Airspace committee should look at how airspace is handled in other countries. It was requested that the airspace committee should write a report for *free flight*. The SAC office and Airspace Committee have been consulting closely with COPA on the issue.

Action: JM

FT&SC Update

Presented by Ian Oldaker. TC is pleased that we have adopted SMS without a regulatory requirement to do so. TC suggested a few minor changes to our program which are being accomplished. Ian is following up with clubs concerning the status of their programs. The next *free flight* article from the FTSC will assist clubs in defining hazards. SAC has been offered a half page for a safety-related article for each issue of the TC Aviation Safety Newsletter. Ian submitted the first one, which has been accepted for the Spring 2007 issue. He will be working with Dan Cook to produce follow-up articles. It was also suggested that the clubs who are moving ahead be identified in *free flight* as a pat on the back. It may also motivate other clubs to continue work with the program.

Action: Ian (FT&SC), JT

Documents

SAC Instructor Manual amendment has been completed and will be on the SAC website shortly. It includes a section on motor glider conversion training. *SOAR and Learn to Fly Gliders* amendment is also being worked on for completion soon. The SMS program documents are still being translated to French. More frequent reporting of accidents and incidents are required. Ian will change the accident reporting form to allow it to cover

any observation, incident or accident. Discussion concerning how many *SOAR and Learn to Fly Gliders* should be printed. No decision was made. It was decided that a ground school manual should be created. JT was interested in working with the committee on this. *From the Ground Up* is used in many glider ground schools. Graham Pepler, who produces *From the Ground Up* has signalled that he may be interested in producing a modified version which would be more suitable for glider ground schools. Jim has had some preliminary discussions with him and will contact him.

Accident investigation was discussed. Currently the TSB does nothing more than factual reporting of glider accidents. We could learn more through a thorough investigation. Ian is looking into Dan Cook and he taking the TSB course on accident investigation.

Action: JT, Jim, Ian (FT&SC)

Break for Lunch

COPA Motion and Meeting

The COPA committee (what is the correct name?) consisting of SB, JT, Pierre Pepin, Roger Harris (who was absent) along with DS and Jim met with Kevin Psutka of COPA. The committee will draft a report and post it on the roundtable as required by the motion from the last AGM.

Action: JT, SB, Committee

It was decided to budget \$6000 for an insert in the spring copy of the COPA magazine to advertise gliding to the COPA membership in the spring at our season start-up.

Action: Jim

Was some person delegated to write an article?

SAC Site – Links to marketing.

RAA Publication.

Membership Committee.

These items had no action or were discussed elsewhere in the minutes.

Policies and Procedures Manual

EWS has reviewed the manual and it needs amending (or rewriting). Sections were divided up with the objective of having each section ready for compilation into a new manual by the 2007 AGM. EWS will coordinate the process and find an individual who would be willing to compile the chapters as they are written. The chapters were divided as follows:

General/Bylaws	Jim
FTSC	Ian with Dan
Club Safety Officer	"
SAC Incident/Accident Rpt	"
OSTIV Congress	Ian

Airspace	JM
Liaison TC	"
Air Cadets	"
Prov Gliding Assoc.	"
Jon Liv Seagull Trophy	"
FAI, OO, Records	JM
Technical	"
Free-Flight	"
Sporting Committee	EWS
And the rest of the manual	EWS

Board self-evaluation

JT provided documents to allow the BOD to complete a self-evaluation. At the completion each answer was reviewed to determine what if any action was required in how we conduct business. Required changes included: Committee reports for all BOD meetings, Conference call or e-meeting every 3 months between BOD meetings, post a summary of the BOD meeting minutes after BOD approval of the summary.

Discussion concerning the future of SAC in regard to our relationship with TC and the delegation of additional responsibilities by TC to us. The immediate request was to allow Authorized Persons to Invigilate written exams for licence. Ian will mention this to TC when he meets them on Monday Nov 6.

Action: Ian

15:04 SB motions for adjournment.